

AGENDA
2017 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Time: 08:30AM – 11:20AM, Wednesday, 26 April 2017

**Venue: Almaz Convention Center, Hoa Lan Street, Vinhomes Riverside Ecological Area
Phuc Loi Ward, Long Bien District, Hanoi, Vietnam**

Time	Content	Chaired by	
08:30 – 09:00	Shareholder registration & distribution of meeting materials	Organizing Committee	
09:00 – 09:05	Shareholder Attendance Report	Head of Shareholder Eligibility Verification Committee	
09:05 – 09:10	Introduction of the Annual General Meeting of Shareholders (“AGM”) Chairperson and Presiding Committee	MC	
09:10 – 09:15	Opening ceremony, nomination of AGM Secretary and Election of Vote Counting Committee	Presiding Committee	
09:15 – 09:20	Regulations on the organization and operation of annual and extraordinary general meetings of shareholders	Presiding Committee	
09:20 – 09:40	1. Approval of agenda by the AGM	Presiding Committee	
	2. Approval of the proposal to amend the Charter	Presiding Committee	
	3. Approval of the proposal to elect members of the Supervisory Board for the 2017 – 2022 term and the election regulations	Presiding Committee	
	Guideline on the Supervisory Board election and conduct of voting	Vote Counting Committee	
	Vote counting	Vote Counting Committee	
09:40 – 10:15	Presentation of reports and proposals:	Presiding Committee	
	4. Report of the Board of Directors (“BOD”) on corporate governance and business review	Presiding Committee	
	5. Report of the Management on 2016 operation results and 2017 business plan	Chief Executive Officer	
	6. Report of the Supervisory Board on the management and operations by the BOD and Management in 2016	Head of the Supervisory Board	
	7. 2016 Audited Financial Statements	Chief Accountant	
	8. Proposal of the BOD regarding the Appropriation Plan	Presiding Committee	
	9. Proposal to re-approve the Issue and Exchange Plan	Presiding Committee	
	10. Proposal regarding Remuneration of the BOD and the Supervisory Board	Presiding Committee	
	11. Report on project status and development progress	Project Development Director	
	10:15 – 10:25	First Q&A session with regards to the voting matters	Presiding Committee
	10:25 – 10:55	Voting execution	Vote Counting Committee
Vote count		Vote Counting Committee	
Second Q&A session with regards to other shareholder concerns		Presiding Committee	
10:55 – 11:05	Announcement of the Supervisory Board election results	Vote Counting Committee	
	Announcement of voting results		
11:05 – 11:10	Inauguration of the newly elected Supervisory Board members and Election of the Head of the Supervisory Board	MC	
11:10 – 11:20	Approval of Shareholder Meeting Minutes and Closing Ceremony	Presiding Committee	